



Hurricane Preparedness Handbook 2020

(PLEASE DESTROY ALL FORMER ISSUES)



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Royale Riviera, A Condominium
935 E. Causeway Boulevard
Vero Beach, FL 32963

Elliott Merrill Community Management:.....772 569-9853
Property Manager, Lynn Heberling / Administrative Assistant Ceri Goodwin

Please visit the Indian River County Department of Emergency Services website (<https://www.irces.com/em/>) to download their Official Disaster Preparedness Guide, Pet Friendly Shelter registration forms and Special Needs Shelter registration forms.

IRC Department of Emergency Services:.....772-567-2154
<https://www.irces.com/em/>

EMERGENCY: Law Enforcement / Fire / Ambulance:.....DIAL 9-1-1

Emergency Services Public Information Line:.....772-567-2129
Activated during disasters

Hospitals:

Cleveland Clinic Indian River Hospital:.....772-567-4311.....1000 36th Street
Vero Beach, Florida

Sebastian River Medical Center:.....772-589-3186.....13695 U.S. Hwy. 1
Sebastian, Florida

Radio Stations:

Christian FM.....	WSCF-FM (91.9).....	772-569-0919
Indian River State College.....	WQCS-FM (88.9).....	772-465-8989
Treasure Coast Country.....	WAVE-FM (92.7).....	772-335-9300
News Radio.....	WTTB-AM (105.7FM / 1490AM).....	772-567-0937
Real Radio.....	WZZR-FM (94.3).....	772-461-1055
Ocean FM.....	WOSN-FM (97.1).....	772-567-0937
Jack FM.....	WJKD-FM (99.7).....	772-567-0937
The Treasure Coasts Greatest Hits.....	WQOL-FM (103.7).....	772-335-9300

Television Stations

West Palm Beach TV.....	WPTV (NBC) Channel 5.....	561-655-5455
12 News.....	WPEC (CBS) Channel 12.....	561-844-1212
West Palm Beach News & Weather.....	WPBF (ABC) Channel 25.....	561-694-2525

Websites

National Hurricane Center.....	https://www.nhc.noaa.gov/
Ready - information on how to prepare.....	https://www.ready.gov/hurricanes
National Weather Service.....	https://www.weather.gov/safety/hurricane

IRC Emergency Management Planner.....Rachel Ivey.....772-226-3852

Indian River County
PRIMARY SHELTER LIST

Indian River Academy
500 20th Street
SW Vero Beach, Florida 32962

Oslo Middle School
480 20th Avenue SW
Vero Beach, Florida 32962

Osceola Magnet School
1110 18th Avenue S.W.
Vero Beach, Florida 32962

Gifford Middle School
4530 28th Court
Gifford, Florida 32967

Glendale Elementary School
4940 8th Street
Vero Beach, Florida 32960

V.B.H.S. Freshman Learning Center
1507 19th Street
Vero Beach, Florida 32960

Vero Beach Elementary School
1770 12th Street
Vero Beach, Florida 32960

Fellsmere Elementary School
50 North Cypress Street
Fellsmere, Florida 32948

Pelican Island Elementary School
1355 Schumann Drive
Sebastian, Florida 32958

Sebastian Elementary School
400 County Road 512
Sebastian, Florida 32958

Sebastian River Middle School
9400 County Road 512
Sebastian, Florida 32958

Sebastian River High School
9001 90th Avenue
Sebastian, Florida 32958

Storm Grove Middle School
6400 57th Street
Vero Beach, Florida 32967

SPECIAL NEEDS SHELTER

Treasure Coast Elementary School
8955 85th Street
Sebastian, Florida 32958

Pre-registration required: Call 772-226-3900 for information

PET-FRIENDLY SHELTER

Liberty Magnet School
6850 81st Street
Vero Beach, Florida 32967

Call 772-388-3331, Ext. 10 for information

Resident Hurricane Procedures

HURRICANE WATCH - PLAN AHEAD!

**A "Hurricane Watch" is issued when there is a threat of hurricane conditions within 48 hours.*

What to do during a Hurricane Watch

- ✓ Fill up your car with gas.
- ✓ Secure your unit — check that hurricane shutters are properly installed.
- ✓ Bring in all outdoor objects.
- ✓ Turn refrigerator and freezer to coldest settings.
- ✓ Review evacuation plan.
- ✓ Listen to a radio or television for official instructions.
- ✓ Have flashlights and battery-powered radios at hand, with a good supply of fresh batteries, or hand crank radio.
- ✓ Check your family's emergency supplies.
- ✓ Store drinking water in clean bathtubs, jugs, bottles and cooking utensils. Store a sufficient supply of water to meet your needs for a week
- ✓ Gather your medical supplies, prescriptions and dietary needs. Remember that pharmacies may not be able to fill prescriptions exactly when you need them!
- ✓ Have a sufficient supply of ready cash on hand. Without electricity, ATM's are useless.
- ✓ Decide what you will take with you — clothes, important documents, address books, etc.
- ✓ Use your safe deposit box to store your valuables!
- ✓ If you haven't time to secure them elsewhere, consider storing photo albums, paintings documents and other valuables in an appliance such as a microwave oven, dishwasher or oven.
- ✓ Inform relatives, friends and Elliott Merrill of your plans, and where you might be staying.

HURRICANE WARNING – TAKE ACTION!

**A "Hurricane Warning" is issued when hurricane conditions (winds of 74 miles per hour or greater, and/or dangerously high water and rough seas) are expected in 36 hours or less.*

What to do during a Hurricane Warning

- ✓ Listen to a radio or television for official instructions and prepare to evacuate.
- ✓ Store valuables and personal papers in a waterproof container.
- ✓ Stay inside, away from windows, skylights and glass doors.
- ✓ Keep a supply of flashlights and extra batteries handy.
- ✓ Avoid open flames, such as candles and kerosene lamps, as a source of light.
- ✓ If power is lost, turn off major appliances to reduce power surge when power is restored.

If Evacuation is necessary

- ✓ **EMPTY YOUR REFRIGERATOR AND FREEZER OF ALL PERISHABLE FOOD!**
- ✓ Take blankets and sleeping bags and a supply of needed medications to shelter.
- ✓ Notify family and friends outside of the storm area where you are going.
- ✓ Bring pre-assembled emergency supplies and warm protective clothing.
- ✓ Leave as soon as possible. Avoid flooded roads and watch for washed-out bridges.
- ✓ Lock up unit and leave.
- ✓ Put up or close hurricane shutters.
- ✓ Pack everything you have decided to take with you.
- ✓ Follow all procedures given on the following page for closing up your unit.
- ✓ If you are NOT evacuating, notify Elliott Merrill at 772-569-9853. *It is critically important that we have an accurate accounting of those in residence in case of an emergency!*

NOTE:

- a). **The elevator will be shut down until after the storm has passed.** In preparation, storm shutters will be installed at the entrance to the elevator at the penthouse level and on floors 6, 4 & 2. When it becomes necessary to shut down elevator service, the shutters will then also be installed on floors 1, 3 & 5.
- b). Any full-time resident who leaves for vacation or an emergency and leaves a motor vehicle on premises should give a key to the onsite maintenance person to keep in the onsite office in case of a need to move it.

Seasonal Resident Closing-Up Procedures

Before leaving your unit, please be sure to do the following:

1. In advance of your departure, make sure you have input on the Royale Riviera website your summer address and phone number(s), e-mail address and designate an alternate emergency contact person (giving the same information).
2. **BE CERTAIN THAT ALL STORM SHUTTERS ARE PROPERLY INSTALLED!**
3. **EMPTY YOUR REFRIGERATOR AND FREEZER OF ALL PERISHABLE FOOD!** Storms frequently cause extended power outages, and rotting food presents a health hazard for which the Association cannot be held liable.
4. Bring in all outdoor objects.
5. Shut off the water valve to the hot water heater.
6. Turn off the electrical breaker to the hot water heater.
7. Shut off water supply to toilets and sinks, including the kitchen (This minimizes the possibility of leaks damaging your unit or the ones below).
8. Cover toilet bowls with Saran or other cling wrap after adding 3 cups of bleach to each one. This minimizes evaporation and discoloration.
9. Turn A/C on, switch to "Automatic", and set the thermostat to your preferred setting; turn the humidistat to the mark setting you desire, and write these settings on a card placed above your thermostat. Leave a fresh supply of batteries for your thermostat.
10. Kitchen sink disposal — to lubricate and sanitize this appliance, pour 1 cup of lime juice or lemon juice in the disposal. Add 3 cups vegetable oil. Turn disposal on briefly. Add 1 cup more oil.
11. Remove all items from front walkways (furniture, plants, etc.).
12. Close and lock all windows.
13. Close and lock all sliding glass doors. If you have them, install "jam bars" in the bottom of door tracks. (Note: these are 1 ½ x ¾ bars cut to length and intended to fit snugly in order to prevent wind from forcing the doors open.)
14. Close all blinds and curtains.
15. Unplug all electrical appliances likely to be damaged by a power surge.

Procedures for Maintenance Personnel

HURRICANE WATCH

- Store pool umbrellas and pool deck furniture in the east end of the catacombs.
- Roll up pool cover and tie it securely in several places so it will not unroll and secure to wall.
- Order and add additional chlorine to pool (20 gallons).
- Remove pool cleaning and safety equipment store in old fire pump room.
- Turn off pool motor and pool heater.
- Lock all storage, maintenance, trash and laundry rooms.
- Turn sprinkler timer to OFF.
- Bring all plants and planters inside.
- Install hurricane shutters on penthouse / clubhouse.
- Lock penthouse / clubhouse.
- Check each floor and remove furniture and plants in front of units and put in units.
- Move "Recycle" holders inside the last bay of east catacomb.
- Bring in all garden hoses inside catacombs.
- Install elevator storm shutters on penthouse and floors 6, 4, and 2.

HURRICANE WARNING

- Install elevator storm shutters on floors 1, 3, and 5, at the point the elevator is shut off.
- Set elevator at top floor and throw breaker.
- Check elevator doors on each floor to be certain they are shut.
- Install protective panels over elevator doors, these are stored in the trash room on each floor.
- Remove the American flag on the front of the 4th floor.

AFTER THE STORM

1. Call the office to arrange for pump-out if no electricity for lift station.
2. Make an immediate check of the entire property's common areas.
3. Make a note of things needed in order to provide for:
 - Safety of residents returning to the building
 - Security of property and building entrances
 - Returning the building equipment to operation